

Summary of Minutes

Water Conservation Advisory Council Workgroup Meeting and Conference Call
Workgroup: Municipal

Date: November 28, 2017
Time: 10:30 AM
Location: Lower Colorado River Authority – Redbud Center, Room 108S
3601 Lake Austin Blvd., Austin, TX 78703

Members	Alternates	Interested Parties	TWDB Staff
Karen Guz Donna Howe Jennifer Allis Tim Loftus Carole Baker Aubrey Spear (by phone) Maria Martinez	Dustan Compton (by phone) Jennifer Walker	Perry Fowler Jennifer Nations (by phone) Cindy Smiley Meghan Bock Valerie Miller Molly Morris (by phone)	John Sutton Shae Luther Daniel Rice Siobhan Scott

I. Introductions/Roll Call

The meeting was called to order at 10:37 AM and roll call was taken.

II. Municipal BMP History and Purpose

Karen Guz led the meeting and introduced John Sutton to give a brief history of the best management practices (BMPs), which were originally developed in 2004. They are available as a guidance document by utilities in the preparation of water conservation plans and also by the regional and state water planning groups. Since then, some more have been added and some have been modified; however, the majority still exist as they were first written.

III. Reviewing Best Management Practices

The BMP summary document (posted online under related documents) was introduced for discussion. The BMPs were pulled up online and the group reviewed and discussed them in an effort to prioritize which of them need updating, which should be removed or renamed, and whether or not additional BMPs should be considered. Volunteers were requested to take responsibility for reviewing/revising/researching BMPs and those groups or individuals are reflected on the summary document.

IV. Karen will send out a list to everyone with a list of the discussed BMPs to rank in order of prioritization.

V. Adjourn

The meeting was adjourned and the call ended at 12:39 PM.